

Be You Counseling Services, LLC

640 George Washington Highway
Building B, Suite 103 #19
Lincoln, RI 02865

Cancellation Policy:

If you cannot keep a scheduled appointment, you must cancel at least 24 hours in advance. You will be charged for all appointments not cancelled or cancelled within less than 24 hours. Insurance companies do not reimburse for missed appointments, so you will be responsible for all charges. The charge for any missed appointment or appointment cancelled less than 24 hours notice is \$25.00.

Billing:

All charges are due at the time of the appointment. Bills will be submitted to third party payers when requested. If you elect to use your insurance benefit, co-payments and other uncovered expenses are due at the time of the appointment.

In order for payments to be approved, the insurer or its agent may require information regarding diagnosis, mental status, treatment recommendations and treatment progress.

Emergencies:

Every effort is made to be available in case of an emergency; however 24 hour access 7 days a week can not be granted. In case of an emergency, Naydeen Kafalas, can be reached at 401-580-8452. If you are unable to reach Naydeen Kafalas, you can access emergency care at the emergency room at Rhode Island Hospital or at any other emergency service of your choice.

I have read and agree to the cancellation, billing and emergency policy.

I agree to pay all charges incurred for:

Patient's Name

Parent's Name (for minor)

Signature of Client

Date

Signature of Parent, Guardian
or Personal Representative

Date

I request that charges for services be submitted to my insurance company. I authorize payment to the above provider of service.

Signature of Client

Date

Signature of Parent, Guardian
or Personal Representative

Date